



INDIA GLYCOLS LIMITED

Plot No. 2-B, Sector - 126, NOIDA-201304, Distt. Gautam Budh Nagar (Uttar Pradesh), Tel. : +91 (120) 6860000, 3090100, 3090200
Fax : +91 (120) 3090111, 3090211, E-mail : iglho@indiaglycols.com, Website : www.indiaglycols.com

IGL/SE/2025-26/43

5th September, 2025

The Manager (Listing)
BSE Limited
1st Floor, New Trading Ring,
Rotunda Building, P.J. Towers,
Dalal Street, Mumbai- 400 001

The Manager (Listing)
National Stock Exchange of India Limited
Exchange Plaza, C-1, Block G,
Bandra Kurla Complex,
Bandra (East), Mumbai – 400 051

Scrip Code: 500201

Symbol: INDIAGLYCO

Sub: Communication to Shareholders – Intimation of web-link of the Annual Report for FY 2024-25

Dear Sir,

Further to our letter bearing No. IGL/SE/2025-26/41 dated 4th September, 2025, we wish to inform you that, pursuant to Regulation 36(1)(b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has sent a letter containing web-link, including the exact path, to access the Annual Report for FY 2024-25, to all those shareholders whose e-mail addresses are not registered with the Company/ Registrar & Share Transfer Agent or Depositories Participants. A copy of the letter is enclosed for your record.

The same is also being hosted on the Company's website at <https://www.indiaglycols.com>.

This is for your information and record.

Thanking you,

Yours truly,
For India Glycols Limited

Ankur Jain
Head (Legal) & Company Secretary
Encl : A/a



INDIA GLYCOLS LIMITED

CIN: L24111UR1983PLC009097

Regd. Off: A-1, Industrial Area, Bazpur Road, Kashipur-244713, Distt. Udham Singh Nagar (Uttarakhand)

Tel.: +91 5947 269000/269500 Fax: + 91 5947 275315, 269535

Website: www.indiaglycols.com

Email: compliance.officer@indiaglycols.com

4th September, 2025

SPECIMEN

S. No. _____

Folio Number : _____

Name of Shareholder:


Address of Shareholder:

Dear Shareholder,

Sub: Notice of 41st Annual General Meeting of the Members of India Glycols Limited and Annual Report for FY 2024-25

We wish to inform you that the 41st Annual General Meeting ("AGM") of the Members of India Glycols Limited (the "Company") is scheduled on **Tuesday, 30th September, 2025, at 11:00 A.M. (IST) through Video Conferencing ('VC') / Other Audio Visual Means ("OAVM")** in accordance with relevant circulars issued by the Ministry of Corporate Affairs and Securities and Exchange Board of India, to transact the business as set out in the Notice dated 30th May, 2025 ("Notice").

In terms of Regulation 36(1)(b) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, since your e-mail ID is not registered with the Company/ Registrar & Share Transfer Agent ("RTA") or Depositories, this letter is sent to you to provide the web-link, including the exact path and QR Code to access the Notice and Annual Report for FY 2024-25 of the Company. The above mentioned details are as under:

Weblink	http://www.indiaglycols.com/wp-content/uploads/annual-report-2024-25.pdf	QR Code 
Path	www.indiaglycols.com >> Investors >> financial-information Select Year '2024-25'	

The Notice of AGM *inter-alia*, mentioning the process and manner of remote e-voting and e-voting during AGM and instructions for participating in the AGM along with the instructions with regards to login credential for Members holding shares in physical form or in demat form along with the Annual Report for FY 2024-25, is also available on the website(s) of the Stock Exchanges i.e. BSE Limited ("BSE") and National Stock Exchange of India Limited ("NSE") at www.bseindia.com and www.nseindia.com, respectively and NSDL at www.evoting.nsdl.com, being the agency providing remote e-voting facility. Members are requested to carefully read all the Notes and instructions as set-out in the Notice of AGM.

Further, you are requested to register/ update your e-mail address through your Depository Participant for shares held in demat form or send a communication to the Company/ RTA for physical shares, in the prescribed forms, as available on the website of the Company at <https://www.indiaglycols.com/shareholders-communication/> and the website of RTA at www.mcsregistrars.com/downloads.php. The duly signed and attested hard copy of the completed forms should be submitted to the RTA at the following address:

MCS Share Transfer Agent Limited,
179-180, DSIDC Shed, 3rd Floor, Okhla Industrial Area, Phase-I, New Delhi-110020.
Phone no. 011-41406149 to 52, Email ID: admin@mcsregistrars.com.

Please note that in terms of SEBI Circular w.e.f. 1st April, 2024, shareholders holding equity shares in physical mode, whose folio(s) are not updated with PAN & KYC details, shall be eligible for dividend in respect of such folio(s), only through electronic mode after updating their PAN & KYC details and the dividend payable against those corresponding folio(s) will be withheld until the required KYC details are updated. Therefore, we request you to update your PAN & KYC details with their Depository Participant (for demat shares) and RTA (for physical shares).

For any clarification, you may contact the RTA at the above mentioned address/e-mail or the Company Secretary at Head Office at Plot No. 2-B, Sector-126, Noida-201304, District Gautam Budh Nagar, Uttar Pradesh or e-mail at compliance.officer@indiaglycols.com.

Yours sincerely,

For India Glycols Limited

Sd/-

(Ankur Jain)

Head (Legal) & Company Secretary

This being a Computer generated letter, No signatures are required.